THE FRYDERYK CHOPIN UNIVERSITY OF MUSIC

INFORMATION FOR CANDIDATES FOR ARTISTIC TRAINING

academic year 2019/2020

summer semester

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1. GENERAL INFORMATION

The enrolment procedure is carried out by Deans of each Department. The enrolment procedure is competitive.

For persons who hold a diploma/certificate obtained abroad, it is required that they submit a diploma/certificate which is legalised or certified by an *apostille*. An *apostille* may only be obtained in a country of issue of the document. The list of countries where an *apostille* may be obtained can be found on the website of the HCCH.

Artistic training is fee-based. Fees for artistic training are determined each year by the University's Rector.

For current price list go to the official university website:
https://bip.chopin.edu.pl//?app=zarzadzenia&nid=1383&y=2019, Order 14/2020 of 30.04.2019

The annual teaching load of Postgraduate Artistic Training cannot be lower than 30 teaching hours. One teaching hour (TH) has 45 minutes.

2. ENROLMENT FOR ARTISTIC TRAINING – INFORMATION

TERMS AND CONDITIONS OF THE ENROLMENT

1. Registration of candidates

Registration through the IRK (Internet Registration of Candidates) system is obligatory and will be available via https://irk.chopin.edu.pl **from 07 January 2020 to 07 February 2020.**

2. Paying the enrolment fee

The fee for entering the enrolment procedure amounts to 250.00 PLN. Please make your payment to your individual bank account number provided by the IRK system**.**

3. Important dates

Major	Department of Instrumental Studies	Department of Vocal Studies
Examinations	**14-18.02.2020**	**15.02.2020**
Beginning of IRK registration	**07.01.2020**	
End of IRK registration	**07.02.2020**	
Payments made until	**until 07.02.2020**	
Submitting complete documents	**30.01.- 07.02.2020**	

TERMS AND CONDITIONS OF THE ENROLMENT – ENROLMENT DOCUMENTS

Candidates should submit the following documents (in person or by post – date of postmark serves as proof), in compliance with the Rules of Artistic Training
http://www.chopin.edu.pl/pl/wp-content/uploads/2018/10/REGULAMIN-STA%C5%BBY-ARTYSTYCZNYCH.pdf

1. Admission application form for artistic training – Annex 8 of the Rules of Artistic Training,
2. Personal questionnaire – Annex 9 of the Rules of Artistic Training,
3. CV,
4. Secondary school-leaving examination certificate (*świadectwo dojrzałości*)/ University-level diploma – a copy, original version available for inspection,
5. 4 photographs (3 x 4 cm),
6. Commitment to incur the costs for artistic training,
7. Application for undergoing artistic training in a chosen foreign language in case of applying for artistic training offered in a foreign language,
8. Address, phone number, email for correspondence,
9. Other documents, if specified in the information on the conditions of the enrolment.

TERMS AND CONDITIONS OF THE ENROLMENT – ENROLMENT DOCUMENTS FOR FOREIGNERS

Candidates should submit the following documents (in person or by post – date of postmark serves as proof), in compliance with the Rules of Artistic Training http://www.chopin.edu.pl/pl/wp-content/uploads/2018/10/REGULAMIN-STA%C5%BBY-ARTYSTYCZNYCH.pdf

1. Admission application form for artistic training – Annex 8 of the Rules of Artistic Training,
2. Personal questionnaire – Annex 9 of the Rules of Artistic Training,
3. CV,
4. Secondary school-leaving examination certificate (*świadectwo dojrzałości*)/ University-level diploma – a copy, original version (recognised or nostrified) available for inspection,
5. 4 photographs (3 x 4 cm),
6. Photocopy of an insurance policy for the case of an illness or results of a fatal accident for the period of education in Poland or the European Health Insurance Card (EKUZ), or a declaration that the candidate shall take out insurance as part of the National Health Fund straight after beginning their training,
7. Commitment to incur the costs for artistic training,
8. Application for undergoing artistic training in a chosen foreign language in case of applying for artistic training offered in a foreign language,
9. Address, phone number, email for correspondence,
10. Other documents, if specified in the information on the conditions of the enrolment.

The FCUM employee to whom the documents are submitted by the candidate shall decide whether they are in conformity with the original.

The unit responsible for supervising trainees and coordinating the enrolment and the course of the training is the Artistic Training Secretariat:

Renata Wojtkiewicz
Room 312
phone. +48 22 827 72 41 ext. 248
e-mail: renata.wojtkiewicz@adm.chopin.edu.pl

TEACHING OFFER

Major: INSTRUMENTAL STUDIES
Specialties: Piano, Organ, Harpsichord, Piano Chamber Music

Description:

Individual classes in instrument playing aimed at intense development of candidates' performance skills.

The training is aimed at developing candidates' performance skills in a given specialty.

Lecturers:

piano:

- prof. Jerzy Sterczyński
- prof. Alicja Paleta-Bugaj
- dr hab. Anna Jastrzębska-Quinn, prof. UMFC
- dr hab. Paweł Kamiński, prof. UMFC
- dr hab. Elżbieta Karaś, prof. UMFC
- dr hab. Joanna Ławrynowicz-Just, prof. UMFC
- dr Tomasz Lupa
- dr Karolina Nadolska
- dr Konrad Skolarski
- mgr Janusz Olejniczak
- prof. Bronisława Kawalla
- prof. Piotr Paleczny
- prof. Jerzy Romaniuk
- prof. Maria Szraiber
- prof. Elżbieta Tarnawska
- dr hab. Agnieszka Przemyk-Bryła
- dr Karolina Nadolska
- dr Monika Quinn
- mgr Karol Radziwonowicz

organ:

- prof. Andrzej Chorosiński
- dr hab. Jerzy Dziubiński, prof. UMFC
- dr hab. Jarosław Wróblewski, prof. UMFC
- dr hab. Bartosz Jakubczak

harpsichord:

- dr hab. Alina Ratkowska, prof. UMFC
- mgr Władysław Kłosiewicz

piano chamber music:

- prof. Katarzyna Jankowska-Borzykowska
- prof. Krystyna Borucińska
- prof. Krystyna Makowska-Ławrynowicz
- prof. Maja Nosowska
- prof. Ella Susmanek
- dr hab. Andrzej Guz, prof. UMFC

- dr hab. Joanna Maklakiewicz
- dr hab. Iwona Mironiuk
- dr Łukasz Chrzęszczyk
- dr Robert Morawski

Way of assessment – final exam for artistic training – presentation of a circa 40-minute programme 40 to select from by the committee. The presentation shall be assessed based on a trainee's instrument playing skills, artistic expression and used means of expression, style of the presentation, stage presentation, concert activity and progress made during the training – according to tutor's opinion.
If a trainee takes an entrance exam for studies at the FCUM after the completion of their training, the entrance exam for studies may replace the final exam for the training.

Enrolment conditions:
piano, organ, harpsichord, piano chamber music:

- sending a video recording with free repertoire (circa 40 mins) within the deadline of **07.02.2020** or
- in special circumstances – a presentation before a committee

Admission limit: 20

Fee:

- piano: 5,507 PLN per 30 THs
- organ: 6,333 PLN per 30 THs
- harpsichord: 5,363 PLN per 30 THs
- piano chamber music: 6,333 PLN per 30 THs

Major: INSTRUMENTAL STUDIES
Specialties: Violin, Viola, Cello, Double-bass, Flute, Oboe, Clarinet, Saxophone, Bassoon, Trumpet, French Horn, Trombone, Accordion, Guitar, Harp, Percussion

Description:
Topic scope of the training:

- individual classes in solo instrument playing,
- individual classes in instrument playing with accompaniment,

aimed at developing candidates' performance skills and developing their artistic personality.

Lecturers:

Violin:

- prof. Konstanty Andrzej Kulka
- prof. dr hab. Tadeusz Gadzina
- dr hab. Jan Stanienda, prof. UMFC
- prof. dr hab. Andrzej Gębski
- dr Jakub Jakowicz
- prof. dr hab. Sławomir Tomasik
- dr hab. Janusz Wawrowski

Viola:

- dr hab. Katarzyna Budnik
- dr hab. Dorota Sapiecha-Sroczyńska
- dr hab. Ryszard Duź, prof. UMFC
- prof. dr hab. Piotr Reichert
- prof. dr hab. Marek Marczyk

Cello:

- prof. dr hab. Tomasz Strahl
- prof. dr hab. Andrzej Bauer
- dr hab. Piotr Hausenplas, prof. UMFC
- prof. dr hab. Andrzej Wróbel

Flute:

- prof. dr hab. Elżbieta Gajewska-Gadzina
- dr hab. Agata Igras
- dr hab. Urszula Janik-Lipińska, prof. UMFC

Double-bass

- dr hab. Adam Bogacki, prof. UMFC

Bassoon:

- prof. dr hab. Zbigniew Płużek

Clarinet:

- prof. dr hab. Mirosław Pokrzywiński

Oboe:

- dr hab. Arkadiusz Krupa

French Horn:

- dr Tomasz Bińkowski

Trombone:

- prof. dr hab. Zdzisław Stolarczyk

Saxophone:

- dr hab. Paweł Gusnar, prof. UMFC

Guitar:

- dr hab. Marcin Zalewski, prof. UMFC
- dr Leszek Potasiński

Harp:

- dr hab. Zuzanna Elster

Accordion:

- prof. dr hab. Klaudiusz Baran
- dr hab. Rafał Grząka

Percussion:

- dr hab. Miłosz Pękala
- dr Piotr Kostrzewa

Trumpet:

- dr Krzysztof Bednarczyk

The condition for obtaining a certificate of completion of artistic training is obtaining a positive result of the final exam confirming the improvement of instrument playing skills.
Criteria for final assessment:

- proper sound production
- proper intonation
- ability to diversify the presented programme in terms of style

- (at least) correct level of instrumental technique

Enrolment conditions:

- 20 to 25-minute programme, diverse in terms of form and content, approved by the teacher with whom a trainee is going to study or sending a video (about 20-25 mins) **until 07.02.2020**.

Admission limit: 20

Fee: 7,481 PLN per 30 THs (the cost of classes taught featuring an accompanist shall be calculated individually)

Major: JAZZ AND STAGE MUSIC
Specialty: Jazz and World Music (Piano, Trumpet, Accordion)

Description:

Topic scope of the training:

- individual classes in instrument playing,

aimed at developing candidates' performance skills and developing their artistic personality.

Lecturers:

- dr hab. Włodzimierz Pawlik – piano
- dr Jerzy Małek – trumpet
- dr hab. Rafał Grząka – accordion

The condition for obtaining a certificate of completion of artistic training is obtaining a positive result of the final exam confirming the improvement of instrument playing skills.
Criteria for final assessment:

- proper sound production
- proper intonation
- ability to diversify the presented programme in terms of style
- (at least) correct level of instrumental technique
- presentation of improvisation capacities

Enrolment conditions:

- 20 to 25-minute programme, diverse in terms of form and content, approved by the teacher with whom a trainee is going to study or sending a video (about 20-25 mins) **until 07.02.2020**.

Admission limit: 5

Fee: 7,481 PLN per 30 THs

Major: INSTRUMENTAL STUDIES
Specialties: Chamber Music

Description:

Topic scope of the training:
group classes in chamber music aimed at developing candidates' performance skills and developing their artistic personality in the context of chamber music making.

The condition for the training to be opened is that a whole ensemble (at least two people) applies for it.

Lecturers:

- prof. dr hab. Mirosław Pokrzywiński
- dr hab. Ryszard Duź, prof. UMFC
- prof. dr hab. Izabella Szałaj-Zimak
- dr Marek Czech
- dr Wojciech Koprowski

The condition for obtaining a certificate of completion of artistic training is obtaining a positive result of the final exam confirming the improvement of chamber ensemble playing skills.
Criteria for final assessment:

- proper sound production
- proper intonation, homogeneity of playing
- ability to diversify the presented programme in terms of style
- (at least) correct level of instrumental technique

Enrolment conditions:

- 20 to 25-minute programme, diverse in terms of form and content, approved by the teacher with whom a trainee is going to study or sending a video (about 20-25 mins) **until 07.02.2020**.

Admission limit: 10

Fee: 2,598 PLN per 30 THs per participant

Major: INSTRUMENTAL STUDIES
Specialties: Early Music

Description
Topic scope of the training:

- individual classes in chamber music,

aimed at developing candidates' performance skills and developing their artistic personality, and covering the topics in historically well-informed performance.

The condition for the training to be opened is that a whole ensemble (at least two people) applies for it.

Lecturers:

- prof. dr hab. Lilianna Stawarz
- dr hab. Agata Sapiecha

The condition for obtaining a certificate of completion of artistic training is obtaining a positive result of the final exam confirming the improvement of historical instrument playing skills.
Criteria for final assessment:

- proper sound production
- proper way of reading of historical texts
- (at least) correct level of instrumental technique

Enrolment conditions:

- 20 to 25-minute programme, diverse in terms of form and content, accepted by the teacher with whom a trainee is going to study or sending a video (about 20-25 mins) **until 07.02.2020**.

Admission limit: 5

Fee: 7,481 PLN per 30 THs

Major: VOCAL STUDIES
Specialty: Solo Singing

Description:

Classes with a selected vocal tutor and an accompanying pianist. Participants of artistic training have an option to select the scope of training from the following catalogue: preparation for an exam for first/second cycle studies, preparation for the registration and conferment procedure for a doctoral degree, masterclass covering selected vocal topics. There is an option to extend (for an extra fee) the programme of the training with additional classes, with Dean's consent.

Lecturers:

- prof. dr hab. Ryszard Cieśla
- prof. dr hab. Robert Cieśla
- dr hab. Robert Gierlach
- dr hab. Magdalena Idzik
- prof. dr hab. Ewa Iżykowska-Lipińska
- dr hab. Jolanta Janucik, prof. UMFC
- dr hab. Krystyna Jaźwińska-Dobosz, prof. UMFC
- prof. dr hab. Jerzy Knetig
- prof. dr Izabela Kłosińska
- dr Małgorzata Kubala
- prof. dr hab. Małgorzata Marczewska
- prof. dr hab. Mikołaj Moroz
- dr hab. Dorota Radomska
- dr hab. Anna Radziejewska, prof. UMFC
- prof. dr hab. Jadwiga Rappe
- dr hab. Eugenia Rozlach
- dr hab. Artur Stefanowicz, prof. UMFC
- dr YeYoung Sohn
- prof. dr hab. Włodzimierz Zalewski
- dr Witold Żołądkiewicz
- mgr Ae-Ran Kim
- dr Anna Mikołajczyk-Niewiedział
- mgr Erni Deng
- dr Yang Liu
- mgr Jacek Kotlarski
- mgr Anna Gigiel-Biedko
- mgr Jacek Laszczkowski
- mgr Kaja Mianowana
- mgr Marcin Wortmann
- dr Gaosheng Duan

In order to obtain a certificate of completion of artistic training with a final grade it is required to take the final exam. The end-of-semester exam has been indicated as an optional exam, depending on a teacher's decision.

Criteria for final grade: the grade shall be given by the committee and the assessment criteria depend on the curriculum (from the catalogue listed above) defined by a teacher and agreed on with a participant. Basic criteria of assessment: artistic value, technical value, progress of skills improvement.

Enrolment conditions:

- preparing two pieces (arias or songs) from a solo repertoire, in their original language, by heart,
- submitting the scores for the pianist and the programme,
- defining preferences as to the programme of the training,
- programme with scores for the pianist should be submitted to Room 312 **until 07.02.2020**.

Admission limit: 20

Fee: 10,791 PLN per 30 THs of singing lessons taken with an accompanying pianist

Annex no. 8

to Rules of Artistic Training

Warsaw, date ..... 20..... .

.....
(name and surname)

.....

.....
(permanent address)

His Magnificence Rector of
The Fryderyk Chopin University of Music
in Warsaw

ADMISSION APPLICATION
for Artistic Training

Please accept my application for Artistic Training .....
(name of Artistic Training)
.....

offered at the Department of.....
(name of Department)

.....
(candidate's signature)

With the application form I enclose:

No.	List of documents	Signature if the candidate collects the documents
1.		
2.		
3.		
4.		.....
5.		*(date and signature)*

C o m m i t m e n t

In case I am accepted for Artistic Training at the FCUM, I commit myself to obey the *Rules of Artistic Training at the Fryderyk Chopin University of Music* and to pay the tuition fee for Artistic Training.

.....
(candidate's signature)

Annex no. 9

To Rules of Artistic Training

place for a photograph 3,5 X 4,5 cm

PERSONAL QUESTIONNAIRE

1. Name (names): ..... : ..... Surname: .....
   a) family name: .....
   b) parents' names: ....
   (mother) *(father)*

2. Date of birth: .....-.....-…… ....
   (day-month-year) *(place of birth)* *(voivodeship)*

3. Citizenship: ……... 4. PESEL no. (Universal Electronic System for Registration of the Population)
   |__|__|__|__|__|__|__|__|__|__|__|

4. Registered address: ....
   (street) *(house no., flat no.)*

....
(postcode) *(town, district)* *(telephone, e-mail)*

Address for correspondence: ....
(street) *(house no., flat no.)*

....
(postcode) *(town, district)* *(telephone, e-mail)*

5. Education: .....
   (name of institution)

....

....

(Department) *(Major)* *(Specialty)*

Professional title: ....
(bachelor's/engineering/master's degree) *(year of graduation)*

6. Level of knowledge of foreign languages:

	communicative	*intermediate*	*fluent*	[x] = yes
English	[ ]	[ ]	[ ]	
German	[ ]	[ ]	[ ]	
French	[ ]	[ ]	[ ]	
.....	[ ]	[ ]	[ ]	

I hereby declare that the data included in Points 1, 2 and 3 are in accordance with the national identity card:
series and number:..... issued by: .....

or with other identity document.....

issued by: .....

....

(place and date) *(signature of the person submitting the questionnaire)*

Statement

1. I hereby agree to have my personal data included in the personal questionnaire and in the enclosed documents processed by the Fryderyk Chopin University of Music with its registered seat in Warsaw, address: ul. Okólnik 2, for the purposes connected with the enrolment for Artistic Training at the FCUM.
2. I shall be entitled to withdraw my given permission at any time and without giving a reason, however, it shall be equivalent to discontinuing the process of enrolment for Artistic Training.
3. I have read the information on the processing of my data at the FCUM.
4. I acknowledge that the FCUM shall not bear any responsibility for any incorrect data that I give in the IRK system and in such a case I shall be obliged to rectify them without delay.

……...
(candidate's signature)

Information clause for persons taking part in the enrolment for Artistic Training at the FCUM

1. The controller of your personal data shall be the Fryderyk Chopin University of Music with its registered seat in Warsaw, address: ul. Okólnik 2 (FCUM),
2. To contact with the Data Protection Officer of the FCUM, who oversees the correctness of data processing at the FCUM, please write to the following email address: iod@chopin.edu.pl,
3. Your personal data shall only be processed for the purposes of enrolment procedure for Artistic Training at the FCUM and to document the course of the training,
4. Your personal data shall be processed based on art. 6 section 1 letter c of GDPR in connection with the provisions of the Act "Law on Higher Education and Science" of 20.07.2018 (Journal of Laws of 2018 item 1668 with further amendments),
5. In instances when it will be necessary to process your data not provided for in individual provisions, a permission for data processing shall always be collected from you, and you shall be able to withdraw your permission at any time and without giving a reason,
6. Providing your data is optional but necessary for the implementation of the aims they are collected for. A refusal to provide your data shall be equivalent to being unable to participate in the enrolment process for Artistic Training at the FCUM,
7. Your data shall not be made available to external entities, except for instances laid down under separate provisions of law,
8. Your data shall be stored for the period necessary for the implementation of the aims of the enrolment procedure for Artistic Training and the further process of documentation of the course of the training in accordance with the law,
9. You shall be entitled to access your personal data, amend them, delete them, limit their processing, transfer them, object against processing them – subject to legislation and to withdraw your permission to process them in cases when the processing of your data takes place based on your given permission,
10. You shall be entitled to file a complaint to the supervisory authority – President of the Office for Data Protection (registered seat: ul. Stawki 2, Warsaw),
11. Your personal data shall not be processed in an automated way and shall not be profiled.