## Załącznik nr 2 do Zarządzenia Rektora nr 28/2018

APPLICATION FOR A PLACE AT THE FCUM STUDENT DORMITORY

in the academic year 2018/2019

Student’s name and surname ...................................................................................................................................

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| --- |
| Date of submission. ……………………  Signature of person collecting the application:  .……………………………………….…… |

Date of birth ...............................

Department ...................... Major ...........................................................

Record book no........... Year of study ............ Cycle of study ……………

Form of study:

□ Erasmus+ □ Artistic Training

Permanent place of residence:

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*(country, postcode, town/city, street, house no.,)*

Phone: ………………………………………………

E-mail: ………………………………………………

Distance between permanent place of residence and place of study, straight line ……………………………….....

**I hereby apply for a place at a student dormitory for the academic year 2018/2019.**

Being aware of the responsibility resulting from Article 233 of the Penal Code (uniform text, Journal of Laws of 2017 Item 2204 with further amendments) for providing false data, I state that the information included in the application and the submitted documents is accurate.

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Date and student’s legible signature

Due to applying for a place/room at a student dormitory, I give my permission to the Fryderyk Chopin University of Music to process my personal data contained in this application and submitted attachments in order to examine the application

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Date and student’s legible signature

**DECISION OF VICE-RECTOR FOR STUDENT AND TEACHING AFFAIRS OR AUTHORISED PERSON:**

I assign/ do not assign a place at a student dormitory for the period of time indicated in the rental agreement.

REMARKS: ……………………………………………………………………………………………………………………………………………… ………………………………………………………………………………………………………………………………………………………………….

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Date and signature

**Information clause for persons applying for a place/room at the FCUM student dormitory**

The controller of your personal data included in the application for a place at the FCUM student dormitory in Warsaw and Białystok shall be Rector of the Fryderyk Chopin University of Music with its registered seat in Warsaw, address: ul. Okólnik 2.

The data controller informs that:

1. To contact the Data Protection Supervisor, please write to the following email address: [iod@chopin.edu.pl](mailto:iod@chopin.edu.pl).
2. Your data shall be processed for the purpose of the examination of your application for a place/room at the FCUM student dormitory.
3. Your data shall only be processed by authorised FCUM representatives involved in the processes connected with the allocation of places at student dormitories.
4. Your data shall be processed for the period necessary for archivisation and documentation.
5. You shall be entitled to: access your personal data, withdraw your permission to process them, amend them, object against processing them and file a complaint to the supervisory authority – President of the Office for Data Protection.
6. Providing the data required in the application is voluntary but it is necessary for an effective and accurate examination of the application. Failing to provide the necessary data shall make the option to use the rooms at the FCUM student dormitories impossible.
7. Exercising the rights mentioned in Point 6 shall be possible via the FCUM Data Protection Supervisor ([iod@chopin.edu.pl](mailto:iod@chopin.edu.pl)) or the Office for Teaching Affairs.
8. Your personal data shall not be processed for the purposes connected with automatic decision making, including profile-based one.